

**CITY OF SANTA BARBARA  
LIBRARY BOARD**

**Central Library**

Faulkner Gallery, 40 East Anapamu Street, Santa Barbara, CA 93101

**Thursday, February 14, 2019**

**12:00 p.m.**

**MINUTES**

**CALL TO ORDER**

Vice Chair Milt Hess called the meeting to order at noon.

**ROLL CALL**

Board Members present: Milt Hess, Will Tomlinson, Susette Naylor, Susan Ryan

Board Members absent: Joan Young

City Council Liaison: Absent

**APPROVAL OF MINUTES – of January 10, 2019**

*Recommendation: That the Library Board waive the reading and approve the minutes of Thursday, January 10, 2019.*

**ACTION:** The Library Board approved the minutes unanimously.

**CHANGES TO THE AGENDA**

No changes to the agenda.

**PUBLIC COMMENT**

None were made

**LIBRARY SUPPORT ACTIVITIES**

Santa Barbara Public Library Foundation

Discussion:

The Library Board heard from the President of the Foundation, Anne Howard. The President of the Foundation introduced Lauren Trujillo as the new Director of the Foundation. The President of the Foundation informed the Library Board that the Foundation will host their next event February 25, 2019 in the Faulkner Gallery at 5:30 pm. Furthermore, the Foundation president discussed their plans to coordinate with the Friends of the Library on when they disperse their fundraising mail. The President of the Foundation announced that SBPLF will sponsor Santa Barbara Reads 2019.

**NEW BUSINESS:**

**1. Review Final Draft Library Fee Schedule for FY20**

*Recommendation: That the Library Board receive a review of the proposed final draft library fee schedule for FY20.*

Documents:

- Proposed Library Fees and Fines Resolution FY20

Speakers:

Staff: Jessica Cadiente, Library Director

Discussion:

The Library Board received a review of the proposed final draft library fee schedule for FY20. The Library Director discussed how the Library is proposing the elimination of overdue fines and fees. Removing these fines and fees will help promote the Library's mission to educate and remove barriers. Additionally, eliminating these costs to patrons will help move the Student Success Initiative forward.

**ACTION:** The Library Board received a review of the proposed final draft Library Fee Schedule for FY20 and unanimously voted to approve the updated fee schedule.

## 2. Review of the Agreement with the Music Club

*Recommendation: That the Library Board receive an update on the Library's Agreement with the Music Club.*

Documents:

- Library Music Club Agreement.

Speakers:

Staff: Jessica Cadiente, Library Director

Discussion:

The Library Director discussed the current agreement with the Music Club. The Library Director mentioned collecting data to have a better understanding of who is attending the Music Club performances.

**ACTION:** The Library Board received an update on the Library's Agreement with the Music Club and their questions were answered.

## 3. Library Open House

*Recommendation: That the Library Board receive an update on the Library Open House.*

Speaker:

Staff: Jessica Cadiente, Library Director

Discussion:

The Library Director announced there will be an Open House at the Library on April 13, 2019. The Library Director emphasized that this is an event for all in the community come in and be introduced to what the Library has to offer.

**ACTION:** The Library Board received an update on the Library Open House and their questions were answered.

## ADMINISTRATIVE REPORTS

### 4. Library Plaza Update

*Recommendation: That the Library Board receive an update on the Library Plaza.*

Discussion:

The Library has gone through two reviews on updates from the landscape architects, Arcadia. Additionally, 60% of the drawings should be completed by mid-March, at which time the Library will have a cost estimate.

**ACTION:** The Library Board received the update on the Library Plaza.

## **5. Budget Update**

*Recommendation: That the Library Board accept the financial status of the Library as of January 31, 2019.*

Discussion:

Library Director reported to the Board that as of January 31, 2019, the Library was under budget but on target for year-end.

**ACTION:** The Library Board accepted the financial status of the Library.

## **6. Library Director's Report**

*Recommendation: That the Library Board receive the monthly Library Director's Report.*

Speakers:

- Jessica Cadiente, Library Director

Discussion:

TRAINING:

- January – Home for Good: social services available in Santa Barbara

CAPITAL PROJECTS:

- Elevator – Pre-construction meeting 2/13/19, contractors will perform coring and sampling after Library hours. This area being worked on will be surrounded by plastic and sight lines will be minimal to the public.
- Central Library Lower Level – Architect meetings are done with all staff.

PROGRAMMING

- Veterans Connect has staffed office hours.
- SBPL Foundation agreed to fund 2019 SB Reads.
- Girls Rock partnership is in the works.
- Moved SBPL Works! into newly dubbed Adult Education Center.
- The Eastside Branch Library is now hosting 1 Million Cups meetings, a nationally recognized free program designed to educate and engage entrepreneurs.
- Eastside Teen Advisory Board is off to great start with ten members coming to the January group meeting.
- Hosted Pacific Pride Foundation's PROUD Youth Group for a library tour and quiet writing/reflection time in the Teen Area.

SAVE THE DATE

- National Library Week Proclamation at City Council on April 9.

## **BOARD/STAFF COMMUNICATIONS**

### **7. Report from the Communications Subcommittee**

Discussion:

Library Board Member Susan Ryan discussed communication between the Friends of the Library and the SBPL Foundation. Furthermore, the Library Board are discussing tabling at events and potential outreach into the community.

### **8. Library Board member updates**

Discussion:

The Library Board discussed events, meetings and special events they participated/attended since the last Board meeting. The Library Board mentioned the Adult Literacy Writers Workshop and how their five minute drills help to stimulate the creative flow. The Library Board also mentioned their enjoyment with having access to the New York Times and Hoopla through the Library. Additionally, the Library Board also discussed attending the Friends Need Friends Event on February 1 and how they enjoyed the presentations by Staff and the Friends of the Library.

## **FUTURE AGENDA ITEMS**

Review of Privacy Policy

Library Plaza

## **ADJOURNMENT**

Vice Chair Milt Hess adjourned the meeting at 1:21 p.m.